



## **City of Cathedral City**

### **Request for Qualifications**

The City of Cathedral City, California is seeking expert legal assistance in the development of an ordinance allowing and regulating medical marijuana cultivation, processing and testing operations and potentially as Council considers possible amendments to the existing dispensary ordinance.

Interested attorneys or firms are invited to submit letters of interest and the following supporting documents:

1. Statement of qualifications indicating experience working on similar projects
2. Resume of the attorney(s) who will be providing the services
3. A list of references from similar projects
4. Proposed hourly rate for the services

#### **Scope of Work:**

1. Meet with the Council subcommittee to receive input on their policy objectives for the proposed ordinance.
2. Develop language for the ordinance allowing cultivation, processing and testing operations and regulating the same.
3. Suggest policy options regarding the methodology for evaluating and issuing permits for the cultivation, processing and testing operations.
4. Suggest policy options for the levying and collection of taxes and fees on the operations.
5. Much of the work can probably be conducted by telephone and email, but attendance at one Council Study Session and one additional Council meeting will likely be necessary.

**Responses are due by 5:00 pm on Thursday, August 13, 2015.**

Responses may be mailed to:

City of Cathedral City – Expert Legal Assistance RFQ  
68700 Avenida Lalo Guerrero  
Cathedral City, CA 92234

Responses may be submitted via email to:

[jmeza@cathedralcity.gov](mailto:jmeza@cathedralcity.gov)